



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – July 17<sup>th</sup>, 2023

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, C. North**  
**ABSENT: None**  
**Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Phelps 2<sup>nd</sup> by Fox to approve the agenda as amended adding Cost Recovery Appeal under New Business C. No discussion. Motion passes by unanimous by voice vote.**
6. Approval of Minutes:  
**A. June 19<sup>th</sup>, 2023**  
**Motion by Pullen 2<sup>nd</sup> by Aldrich to approve the minutes of the 6/19/2023 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.**
7. Public Comment on Agenda Items Only (Limit 3 minutes):  
**A. None**
8. Request for Payment:  
**A. Account Payables (*Roll Call Vote*)**  
**Motion by Phelps 2<sup>nd</sup> by Pullen to pay the invoices in the amount of \$156,305.41. No discussion.**  
**YAYS: Phelps, Pullen, Aldrich, Beckman, Fox, Verplank, North.**  
**NAYS: None**  
**ABSENT: None**  
**Motion passes: 7:0.**
9. Financial Report  
**i. Financial Report was reviewed by P. Stanislawski**
10. Fire Chief Comments:  
**A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
  1. 459– runs year to date for 2023
  2. Average response time – 5:52 year to date for 2023**B. Community Risk Reduction**
  1. Department of Fire Prevention – Monthly Report
    - i. All R-1 Occupancy Inspections have been completed.
  2. Michigan Fire Inspectors Society - Fatal Fire Statistics
  3. AED's in the Community – 40 disseminated to businesses, 23 for Fire District
  4. Community CPR Class – additional 3 community members certified.**C. Grants**
  1. MMRMA Grant Award Received – Dash Cams - \$5,583.84**D. Certifications**
  1. Evan Wetzel, Claire Brown, and Marcie Hunderman completed Firefighter 1 & 2 Academy**E. Thank you to Hamilton Fire for assistance with 4<sup>th</sup> of July Drone Team and Fireworks standby at Coghlin park.**



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11. Unfinished Business:

- A. Michigan Public Safety Drone Association Update

12. New Business:

- A. Cost Recovery Appeal – Scott Vanderlip – Incident #230328

- 1. Mr. Marin presented an overview on behalf of Mr. Vanderlip.
2. Motion by Fox, 2nd by Pullen to forward this matter to the IFC Board of Appeals for review and recommendation back to the Fire Board.

YAYS: Fox, Pullen, Aldrich, Beckman, Verplank, Phelps, North.

NAYS: None

ABSENT: None

Motion passes: 7:0.

- 3. Motion by Phelps, 2nd by Fox to appoint Cathy North to serve as the Douglas representative to the IFC Board of appeals. No discussion. Motion carries by unanimous voice vote.

- B. MMRMA Net Asset Distribution Received - \$4,256.00

- C. Election of Fire Board Officers

- 1. Chairperson, Vice-Chairperson, Secretary, Vice-Secretary

Motion by Pullen 2nd by Phelps to re-appoint the following Fire Board Officers:

- 1. Jane Verplank – Chairperson
2. Eric Beckman – Vice-Chairperson
3. Dan Fox – Secretary
4. Scott Phelps – Vice-Secretary

YAYS: Pullen, Phelps, Aldrich, Beckman, Fox, Verplank, North.

NAYS: None

ABSENT: None

Motion passes: 7:0.

13. Correspondence:

- A. None

14. Public Comments: (Limit 3 minutes):

- A. None

15. Fire Board Comments:

Aldrich – None

Beckman – Chatter on social media about Blue Star Hwy safety. Trimming up low hanging brush would be beneficial at all cross intersections. Also, lines on Blue Star need to be repainted with decent reflective paint. Will again go on the record regarding the Douglas section and not being able to see curbs in the rain.

Fox – concerned about trail crossing sign interfering at the fatal intersection with Stop sign and confusing people. Checking in on Venetian Festival and if they plan to use the Archer barriers for the tent.

Verplank – Restaurant in town has umbrellas in the outdoor patio and it blocks the 4-way stop sign at Culver street.

Phelps – None

Pullen – None

North - None

16. Adjournment:

- a. Meeting adjourned at 5:03pm.

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.