



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
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## FIRE DISTRICT BOARD MEETING

4:00pm – October 16<sup>th</sup>, 2023

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox J. Verplank, C. North**  
**ABSENT: S. Phelps, T. Pullen**  
**Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Beckman, 2<sup>nd</sup> by Fox to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.**
6. Approval of Minutes:
  - A. **September 18<sup>th</sup>, 2023**  
**Motion by North, 2<sup>nd</sup> by Beckman to approve the minutes of the 9/18/2023 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.**
7. Public Comment on Agenda Items Only (Limit 3 minutes):
  - A. **None**
8. Request for Payment:
  - A. **Account Payables (Roll Call Vote)**  
**Motion by Beckman, 2<sup>nd</sup> by Fox to pay the invoices in the amount of \$147,274.44. No discussion.**  
**YAYS: Beckman, Fox, Aldrich, Verplank, North**  
**NAYS: None**  
**ABSENT: Phelps, Pullen**  
**Motion passes: 5:0.**
  - B. **Financial Report**
    - i. **Financial Report was reviewed by P. Stanislawski**
      1. **Discussion ensued regarding increasing costs for special events.**
      2. **Discussion ensued about having a special meeting with all of the municipalities to find a path forward that puts some of the cost sharing burden on the event organizer.**
      3. **Targeting January to have a joint meeting to discuss special events.**
9. Fire Chief Comments:
  - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
    1. **743– runs year to date for 2023**
    2. **Average response time – 6:33 year to date for 2023**
  - B. **Community Risk Reduction**
    1. **Department of Fire Prevention – Monthly Report**
    2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
    3. **Fire Prevention Week at Douglas Elementary School**
  - C. **Certifications**
    1. **Sean Marr – Fire Officer 1**
    2. **Michelle Green – Fire Officer 1**
    3. **Chris Bernhardt – Marine Firefighting Harbor Incident Response Certificate**



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**D. Awards**

1. Chris Mantels – Fireman Larry Public Fire Educator of the Year

E. Donation Received – Motorola Portable Radio \$9,000 from Bill Irwin and Rich Uslan

F. Hiring Process Update – Accepting applications through October 15<sup>th</sup>, 2023.

G. Proposed Policy Amendment

10. Unfinished Business:

**A. Cost Recovery Update**

1. Consumers Energy – Received \$1,433.00

2. Ganges Tire Fire – Received \$4,915.00

11. New Business:

**A. P.A. 33 – Attorney Review**

1. Fox suggested that now that the first BLS ad hoc committee is wrapping up, that we establish a new committee to review the operational considerations of BLS. A new ad-hoc committee of the Board should be formed to review. The ad-hoc committee will be Dan Fox, Eric Beckman, Cathy North, Chief Janik, and other resources as needed.

12. Correspondence:

**A. None**

13. Public Comments: (Limit 3 minutes):

**A. None**

14. Fire Board Comments:

**Aldrich – None**

**Beckman – None**

**Fox – None**

**Verplank – None**

**Phelps – Absent**

**Pullen – Absent**

**North - None**

15. Adjournment:

**A. Meeting adjourned at 4:55pm.**

**NOTICE**

Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.