



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – December 18th, 2023

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, T. Pullen, C. North
ABSENT: S. Phelps
Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Pullen, 2nd by Beckman to approve the agenda as amended moving Request for payment and financials under #6. No discussion. Motion passes by unanimous by voice vote.
6. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
Motion by Beckman, 2nd by Pullen to pay the invoices in the amount of \$189,232.36. No discussion.
YAYS: Beckman, Pullen, Aldrich, Fox, Verplank, North
NAYS: None
ABSENT: Phelps,
Motion passes: 6:0.
 - B. **Financial Report**
 - i. **Financial Report was reviewed by P. Stanislawski**
7. Special Guest:
 - A. **Closed Session**
 1. **Closed session to consider a written legal opinion of the Fire District’s attorney, pursuant to MCL 15.268(1)(h)(being Section 8(1)(h) of the Open Meetings Act.**
 2. **Motion to enter closed session at 4:08pm**
Motion by Pullen, 2nd by Fox to enter into closed session to consider a written legal opinion of the Fire District’s attorney, pursuant to MCL 15.268(1)(h)(being Section 8(1)(h) of the Open Meetings Act.
YAYS: Pullen, Fox, Beckman, Aldrich, Verplank, North
NAYS: None
ABSENT: Phelps
Motion passes: 6:0.
Returned to Open Session at 4:47pm.

Motion by Beckman, 2nd by Pullen to approve and ratify the agreement as discussed during the closed session at tonight’s meeting and move that the Fire Board authorize the Fire Chief to execute the agreement on behalf of the Fire District.
YAYS: Beckman, Pullen, Aldrich, Fox, Verplank, North
NAYS: None
ABSENT: Phelps
Motion passes: 6:0.



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8. Approval of Minutes:
 - A. **November 20th, 2023**
Motion by North, 2nd by Fox to approve the minutes of the 11/20/2023 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.
9. Public Comment on Agenda Items Only (Limit 3 minutes):
 - A. The Chair congratulations to the new Mayor of Douglas, Cathy North.
 - B. The Chair welcomed new Councilmember for Saugatuck, Logan White.
10. Fire Chief Comments:
 - A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls
 - B. Community Risk Reduction
 1. Department of Fire Prevention – Monthly Report
 2. Michigan Fire Inspectors Society - Fatal Fire Statistics
 - C. Cost Recovery Update
 1. Cost Recovery update will take place next month on account of the IT Director being sick.
 - D. Grant Awards
 1. MMRMA RAP Awarded – 50% of Stair Chair – \$1,926.00
 2. MMRMA RAP Received – 50% of Dash Cams - \$5,025.35
 - E. Hiring Process Update – Testing Completed, Interview scheduling underway.
11. Unfinished Business:
 - A. None
12. New Business:
 - A. **Funding Approval Request – #2120 – Traffic Management Apparatus (TMA).**
Discussion ensued about the TMA truck, advantages and disadvantages.
Motion by Pullen, 2nd by Aldrich to table until January meeting and bring back some other options. No further discussion, motion passes by unanimous voice vote.
 - B. **Heartsafe Community Designation**
Motion by North, 2nd by Aldrich to approve the Saugatuck Township Fire District Staff moving forward with completing the necessary steps to achieve the HEARTSafe Community designation for the Saugatuck Township Fire District coverage area. No discussion, motion carries by unanimous voice vote.
 - C. **Schedule of Meetings – 2024**
Motion by Beckman, 2nd by Pullen motion to approve the Saugatuck Township Fire District Fire District Administrative Board Schedule of Meetings for 2024 as presented. No discussion. (Roll Call Vote)
YAYS: Beckman, Pullen, Aldrich, Verplank, North
NAYS: None
ABSENT: Phelps, Fox
Motion passes: 6:0.
13. Correspondence:
 - A. **Thank you – Douglas Early Childhood 3 & 4 Schools.**
14. Public Comments: (Limit 3 minutes):
 - A. **Logan White – Saugatuck City – Wanted to stop by and say hello, and Chief Janik gave him and Holly Anderson a tour last week. Looking forward to improving communications between City Council and the Fire Board.**



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15. Fire Board Comments:

Aldrich – Asked about the Appreciation Dinner, it is scheduled for Saturday February 10th at the Ivy House.

Beckman – thanked Logan White for coming and appreciates the initiative.

Fox – Absent, departed at 5:15pm.

Verplank – Merry Christmas to everyone, appreciates Logan attending as well.

Phelps – Absent

Pullen – None

North – Merry Christmas to everyone.

16. Adjournment:

A. Meeting adjourned at 5:28pm.

NOTICE

**Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.**