



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
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## FIRE DISTRICT BOARD MEETING

4:00pm – August 19<sup>th</sup>, 2024

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by E. Beckman at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: E. Beckman, D. Fox, S. Phelps, T. Pullen, C. North**  
**ABSENT: S. Aldrich, J. Verplank**  
**Also Present: Chief Greg Janik, D.C. Mantels, W. Bales, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Phelps, 2<sup>nd</sup> by Fox, to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.**
6. Approval of Minutes:
  - A. **July 15<sup>th</sup>, 2024 – Regular Meeting**  
**Motion by Pullen, 2<sup>nd</sup> by Phelps, to approve the minutes of the 7/15/2024 regular meeting as corrected reflecting North being absent when she was. No discussion. Motion passes by unanimous by voice vote.**
7. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
  - A. **None**
8. Request for Payment:
  - A. **Account Payables (Roll Call Vote)**  
**Motion by Phelps, 2<sup>nd</sup> by Fox, to pay the invoices in the amount of \$306,196.62. No discussion.**  
**YAYS: Phelps, Fox, Beckman, Fox, Pullen, North**  
**NAYS: None**  
**ABSENT: Aldrich, Verplank**  
**Motion passes: 5:0.**
  - B. **Financial Report**
    - i. **Financial Report was reviewed by P. Stanislawski.**
9. Fire Chief Comments:
  - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
    1. **Incidents – 675 year to date**
    2. **Average Response Time year to date – 7:00**
  - B. **Community Risk Reduction**
    1. **Department of Fire Prevention – Monthly Report**
    2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
  - C. **Cost Recovery Update**
    1. **None**
  - D. **Grant Applications**
    1. **Awarded \$21,000 from the MI EGRAMS Grant for Full Time Firefighters Turnout Gear**
  - E. **Certifications**
    1. **Emergency Medical Technician – National Registry Test – MDHHS Licensed EMT**
      - i. **Ryan Post**



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## ii. Josh Danielson

### 10. Unfinished Business:

- A. **Special Event Fee Committee Update – In Progress**
  - 1. Tarue, Stacey, and Scott. Chief has been busy
- B. **Office Chairs – Reviews of Options – In Progress**
  - 1. Trying to locate chairs that are large enough and nest or stack.
- C. **Stair Lift or Elevator for ADA –awaiting quotes – In Progress**
  - 1. Waiting on quotes from the vendor.
- D. **Fee Schedule Update – In Progress**
  - 1. Working to update the fee schedule until after the CBA is completed and updated wages are determined.

### 11. New Business:

- A. **NFPA 291 Hydrant Color Ring Request**
  - 1. Chief outlined NFPA 291
  - 2. It was a recommendation of the KLSWA engineer years ago to add the Gallon Per Minute (GPM) identifications to the hydrants and it has not been implemented yet.
  - 3. The Chief showed the different rings that we are exploring for hydrants.
  - 4. Discussion that KLSWA needs to complete current flow tests before we order rings so they are accurate.
  - 5. Motion by Pullen, 2<sup>nd</sup> by Phelps to move forward with the hydrant classification color ring project and provide further information. No further discussion, motion carries by unanimous voice vote.
- B. **Saugatuck Public Schools – VHF Radio Repeater**
  - 1. Chief explained that the school busses lack communication and we allowed them to test a VHF repeater on the existing abandoned VHF antenna on our radio tower. If we allow them to permanently install the repeater it will allow them to have communication between the schools and the buses.
  - 2. Motion by Fox, 2<sup>nd</sup> by Pullen to allow Saugatuck Public Schools to use the existing VHF antenna and wiring on the radio tower for the repeater to have communication with their buses and the Fire Board also requests that the Saugatuck Public Schools Administration provides a mutual commitment to public safety by providing buses when they can to assist in blocking roads and intersections for special events. No discussion, motion carries by unanimous voice vote.
- C. **Holland/Zeeland Community Foundation Donation – Gerald & Jeannette Bekken Fund - \$8,467.00 received.**
  - 1. This is year three of five years of donations from the Bekken family. This will be used for additional equipment for Engine #2110.
- D. **Finance Director – Employment Agreement (*Roll Call Vote*)**

Motion by Pullen, 2<sup>nd</sup> by North, to approve the Financial Management Services Agreement as presented between Peter Stanislawski and the Saugatuck Township Fire District and to authorize the Fire Chief to sign the agreement on behalf of the Fire District. No discussion.

YAYS: Pullen, North, Fox, Beckman, Phelps,  
NAYS: None  
ABSENT: Aldrich, Verplank  
Motion passes: 5:0.



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12. Correspondence:

**A. None**

13. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*

**A. None**

14. Fire Board Comments:

**Beckman – Asked how the CBA is coming. Chief updated that he met with the attorney for some things to clarify. Asked if there would be any benefit to having a board member sit in on the meetings. Met with two union members last week and had a good discussion to start going through it.**

**Fox – Saugatuck Citizen asked about 126<sup>th</sup> Avenue and discussion ensued about the washout.**

**Phelps – None**

**Pullen – None**

**North – Thank the Fire District for working so closely with Douglas to do the best we all can to get through Ferry Street. Awaiting permits and engineering to get started.**

**Chief outlined that when construction starts and Ferry is closed, we will likely need to stage an Engine and medical vehicle on that side of the culvert. May need to rent a room or rent a house along with a heated membrane structure to park fire trucks in.**

15. Adjournment:

**A. Meeting adjourned at 5:21pm.**

**NOTICE**

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.