



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
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E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – January 20th, 2025

APPROVED MINUTES

1. Call to Order: **Meeting called to order by Vice-Chair Beckman at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, T. Pullen, C. North
ABSENT: Phelps, Verplank
Also Present: Chief Greg Janik, D.C. Mantels, W. Bales, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Pullen, 2nd by Fox, to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.
6. Approval of Minutes:
 - A. **December 16th, 2024 – Regular – Page 2**
Motion by Fox, 2nd by Aldrich, approve the minutes of the 12/16/2024 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.
 - B. **January 6th, 2025 – Workshop – Page 5**
Motion by Pullen, 2nd by Aldrich, approve the minutes of the 1/6/2025 workshop meeting as presented. No discussion. Motion passes by unanimous by voice vote.
7. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
 - A. **None**
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote) – Page 7**
Motion by North, 2nd by Pullen, to pay the invoices in the amount of \$233,193.70. No discussion.
YAYS: North, Pullen, Aldrich, Fox, Beckman
NAYS: None
ABSENT: Phelps, Verplank
Motion passes: 5:0.
 - B. **Financial Report – Page 13**
 - A. **Financial Report was reviewed by P. Stanislawski.**
9. Fire Chief Comments:
 - A. **2024 Year-End Statistic Review - Page 15**
 1. **The Year end summary was reviewed.**
 2. **1,146 Total calls for year-end 2024.**
 3. **6:49 year end average response time.**
 - B. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 1. **Incident reports for 2024 were reviewed.**



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C. Cost Recovery Update

1. Received Payment for #241010 in the amount of \$7,416.00

D. Traffic Management Apparatus – Update

- E. Scott Phelps has been appointed by the 3 jurisdictions as the alternate member to the IFC BOA.

10. Unfinished Business:

A. Collective Bargaining Agreement with Local 5291 (*Roll Call Vote*) – Page 56

1. Discussion ensued.

2. Fox outlined how it was a great experience

Motion by Pullen, 2nd by North, to approve the Collective Bargaining Agreement with Saugatuck Area Professional Firefighters Union, Local 5291 of the IAFF for July 1st, 2024, through June 30th, 2027, as presented in the meeting packet (*with footnote Ratified 1/20/2025*). No discussion.

YAYS: Pullen, North, Aldrich, Fox, Beckman,

NAYS: None

ABSENT: Phelps, Verplank

Motion passes: 5:0.

B. Life EMS Pilot Program – 6-Month Extension

1. The program has been extended by Life EMS for 6 months through June 30th, 2025.
2. The Life EMS team would like to meet with the District's EMS sub-committee in February to review and discuss support.
3. Life EMS is now staffing the truck back in Saugatuck from 2pm-2am, 7-days a week.
4. Suggestion to have the EMS Sub-committee get together prior to the meeting with Life to have some data and information prepared for the group meeting.
5. The EMS sub-committee is made up of representatives from each municipality - Fox, Beckman, North, and Fire District staff - Chief Janik, and D.C. Mantels.

11. New Business:

A. Department of Fire Prevention – 2024 Year End Report – Growth - Page 121

1. The Bureau of Fire Prevention report was reviewed.
2. Discussion if fees charged are enough to cover costs and discussion that rental fees were recently raised to cover costs.

B. Lighthouse Insurance Dividend Received in the amount of \$8,502.15. – Page 122

1. Dividend paid on the Workers Compensation insurance plan.

C. Replacement of #2173 – 2015 Ford Expedition (*Roll Call Vote*) – Page 124

1. Chief Janik presented the replacement of #2173, with a New cab and chassis, with a refurbished box on it.
2. Fits with our strategy and goal to have two transport capable apparatus.
3. Requesting to purchase new vs. used, as all the municipalities that replace their small trucks with new when they are 5-years old.
4. Medical calls make up 60% of call volume and need reliable vehicles to run them.
5. Small trucks are to be replaced at 7-year intervals and 2173 is at 9-years currently.
6. Discussion ensued regarding the replacement of engines and medical vehicles.
7. Fox suggested potentially seeking donations for the new apparatus.
8. Beckman requested a list of apparatus prior to the workshop meeting.



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9. Motion by North, 2nd by Pullen to table the replacement of 2173 to the Workshop Meeting for further discussion. No further discussion. Motion passes by unanimous voice vote.

D. Thank you to Tele-Rad for the Upfit of #2120 TMA Lighting and Sirens – Savings of \$3,000.00

1. Tele-Rad is a Holland radio / upfit vendor.
2. Had some previous growing pains in 2017 with the vendor.
3. They reached out and in the interest of repairing the business relationship, the donated the upfit on the TMA.
4. A formal thank you from the Fire District will be sent very soon.
5. Invite Tele-Rad for a media release when the time comes.

12. Correspondence:

A. None

13. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*

- A. Holly Anderson – Mayor, City of Saugatuck – Thank you to Chief Janik, the Fire District team, and the board for all their work. Additionally, thank you to Dan Fox and Jane Verplank for keeping the Council up to date.
- B. Greg Janik – outlined that three Fire District personnel have moved out of the area in the past month due to the price of housing. It’s frustrating to see the people that lived so close move out of the area. North requested that the POC chart of where they live be updated.

14. Fire Board Comments:

Aldrich – None

Beckman – What is the plan for the future of the Fire Board without young people moving into the area?
Need to have a succession plan for the future of the Fire Board, just like the department members.

Fox – None

Verplank – Absent

Phelps - Absent

Pullen – None

North – Asked if there has been consideration to reducing the 6-year Fire Board term, as it is prohibitive to getting new people as that is a long commitment for people. Discussion ensued.
Really enjoyed the Saturday night appreciation dinner. Great camaraderie, and humor.
Reminder that tomorrow, 1/21/25, is the groundbreaking ceremony at 5pm in Douglas.

15. Adjournment:

A. Meeting adjourned at 5:23pm.

NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.