



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – February 17th, 2025

APPROVED MINUTES

1. Call to Order: Meeting called to order by Chair Verplank at 4:00pm
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
 - PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank T. Pullen, C. North**
 - ABSENT: S. Phelps**
 - Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
 - Motion by Pullen, 2nd by Fox approve the agenda as amended removing the audit review as Dan Veldhuizen couldn't make it due to weather. No discussion, motion carries by unanimous voice vote.**
6. Special Guest:
 - ~~A. Audit Review — Dan Veldhuizen of Siegfried Crandall P.C. — Page ??~~
7. Approval of Minutes:
 - A. January 20th, 2025 – Regular – [Page 31](#)
 - Motion by Beckman, 2nd by Pullen, approve the minutes of the 1/20/2025 regular meeting as presented.**
 - No discussion. Motion passes by unanimous by voice vote.**
 - B. February 3rd, 2025 – Workshop – [Page 34](#)
 - Motion by Aldrich, 2nd by North, approve the minutes of the 2/3/2025 workshop meeting as presented.**
 - No discussion. Motion passes by unanimous by voice vote.**
8. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
 - A. None
9. Request for Payment:
 - A. **Account Payables (Roll Call Vote) – [Page 36](#)**
 - Motion by Aldrich, 2nd by Beckman, to pay the invoices in the amount of \$140,575.80. No discussion.**
 - YAYS: Aldrich, Beckman, Fox, Verplank, Pullen, North**
 - NAYS: None**
 - ABSENT: Phelps**
 - Motion passes: 6:0.**
 - B. **Financial Report – [Page 41](#)**
 - A. **Financial Report was reviewed by P. Stanislawski**
10. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 1. **Incidents – 106 year to date**
 2. **Average Response Time year to date – 6:51**
 - i. **Video from incident and close call with Engine 2110 nearly sideswiped by a semi that never stopped was reviewed.**
 - ii. **Discussion ensued regarding the issues with county roads not being plowed or salted overnight, especially during predicted storms.**



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



- B. Job Shadow Intern – Tyler Haverdink
 - 1. Chief Janik reported on how well Tyler did on his internship learning how to put on turnout gear and learning the equipment.
 - 2. Also reported on how Firefighter Dalton took the time to educate 3 special needs students who were bused in and shown the station and equipment.
 - C. Allegan County Safe School Network – Strategic Planning Meeting
 - 1. Chief Janik will attend this planning meeting.
 - D. Interlocal Agreement for TIMS Proposal
 - E. Forklift Repair Donation – [Page 43](#)
11. Unfinished Business:
- A. Funding Approval Request – Replace #2173 - 2015 Ford Expedition (*Roll Call Vote*) – [Page 44](#)
Motion by Aldrich, 2nd by Pullen to authorize Fire District staff execute contracts to purchase the 2025 RAM 5500 Chassis with refurbished remount ambulance body to replace the 2015 Ford Expedition, including the 10% contingency, with a not to exceed amount of \$264,000.00. for anticipated delivery in Summer 2025. Discussion ensued regarding the difference between the 2024 and 2025 RAM Chassis.
YAYS: Aldrich, Pullen, Beckman, Fox, Verplank, North
NAYS: None
ABSENT: Phelps
Motion passes: 6:0.
12. New Business:
- A. Funding Approval Request - Replacement of Knox Key Secures (*Roll Call Vote*) – [Page 47](#)
Motion by Fox, 2nd by North to authorize Fire District staff purchase the ten (10) Knox Key Secures with the new Key Secure 5 models with a not to exceed amount of \$14,000.00. Discussion ensued regarding how the Knox Boxes work and if they should be required for Short-Term Rentals.
YAYS: Fox , North, Aldrich, Beckman, Verplank, Pullen
NAYS: None
ABSENT: Phelps
Motion passes: 6:0.
13. Correspondence:
- A. Thank you from MDOT for TMA Assistance – [Page 49](#)
14. Public Comments: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
- A. None
15. Fire Board Comments:
- A. Aldrich – None
 - B. Beckman – None
 - C. Fox – None
 - D. Verplank – None
 - E. Pullen – Asked about the age to become a firefighter which is 18.
 - F. North – None.
16. Adjournment:
- A. Meeting adjourned at 4:38pm.

NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.