



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – April 7<sup>th</sup>, 2025

### WORKSHOP AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
7. Fire Chief Comments:
  - A. **Lakeshore Dr Inspection – Representative Huizinga, Township Staff, Chief Janik, Allegan County Road Commission for Federal Funding**
8. Unfinished Business:
  - A. **Cost Recovery - Reimbursement Percentage Review [Page 2](#)**
9. New Business:
  - A. **Review Incident Mapping [Page 5](#)**
  - B. **Fiscal Year – 2025-26 [Page 8](#)**
  - C. **Proposed Cost Recovery Fee Structure FY 2025/26 [Page 11](#)**
  - D. **Proposed Rental Inspection Fee Structure FY 2025/26 [Page 12](#)**
  - E. **Plan Review & Inspection Fee Structure FY 2025-26 [Page 14](#)**
10. Correspondence:
  - A. **None**
11. Public Comments: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
12. Fire Board Comments:
13. Adjournment:

#### NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

# Cost Recovery Filings 2025

Item 8A

	Description	Incident #	Incident Date	Date of Filing	Follow up date	Amount Requested	Collected STFD	Collected in Percent	Shared	Date Received
-	Vehicle Fire - 34 MM	241033	11/21/2024	12/09/2024	01/09/2025	\$ 4,073				
-	PD - I-196 NB 38 MM	241057	11/29/2024	12/09/2024	01/09/2025	\$ 10,120				
-	Box Truck Fire - I-196	241104	12/17/2024	12/18/2024	01/18/2025	\$ 2,810				
-	Gas Leak - Douglas	240420	05/31/2024	05/31/2024	06/30/2024	\$ 753	\$ 753			03/01/2025
-	PD - Blue Star Hwy	240351	05/10/2024	05/28/2024	06/28/2024	\$ 740	\$ 740			04/02/2025
1	Gas Leak - Township	250044	01/15/2025	01/23/2025	02/23/2025	\$ 627	\$ 627			03/17/2025
2	Fire Alarm - Lakeshore Drive	250046	01/16/2025	01/23/2025	02/23/2025	\$ 718				
3	PD - I-196 NB 38 MM	250047	01/16/2025	01/23/2025	02/23/2025	\$ 1,383				
4	PI - 62nd @ 126th	250115	02/04/2025	02/12/2025	03/12/2025	\$ 1,383	\$ 1,383			03/08/2025
5	PD - I-196 NB 43 MM [GFD]	250142	02/13/2025							
6	Haz-Mat I-196 @37MM	250151	02/17/2025	02/18/2025	03/18/2025	\$ 6,561	\$ 6,561			
7	Wire Down - BSH	250165	02/24/2025	02/25/2025	03/25/2025	\$ 765				
8	PD - OAR @Maple	250222	03/23/2025	03/24/2025	04/24/2025	\$ 1,276				
9	Grill Fire/Exposure - Township	250241	03/29/2025	04/02/2025	05/02/2025	\$ 705				
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
						2025	\$ 13,416	\$ 8,570	63.9%	\$0

- Paid
- Negotiated/Payplan
- Rejected/Dismissed
- In Progress
- Last Year Filing/Outstanding

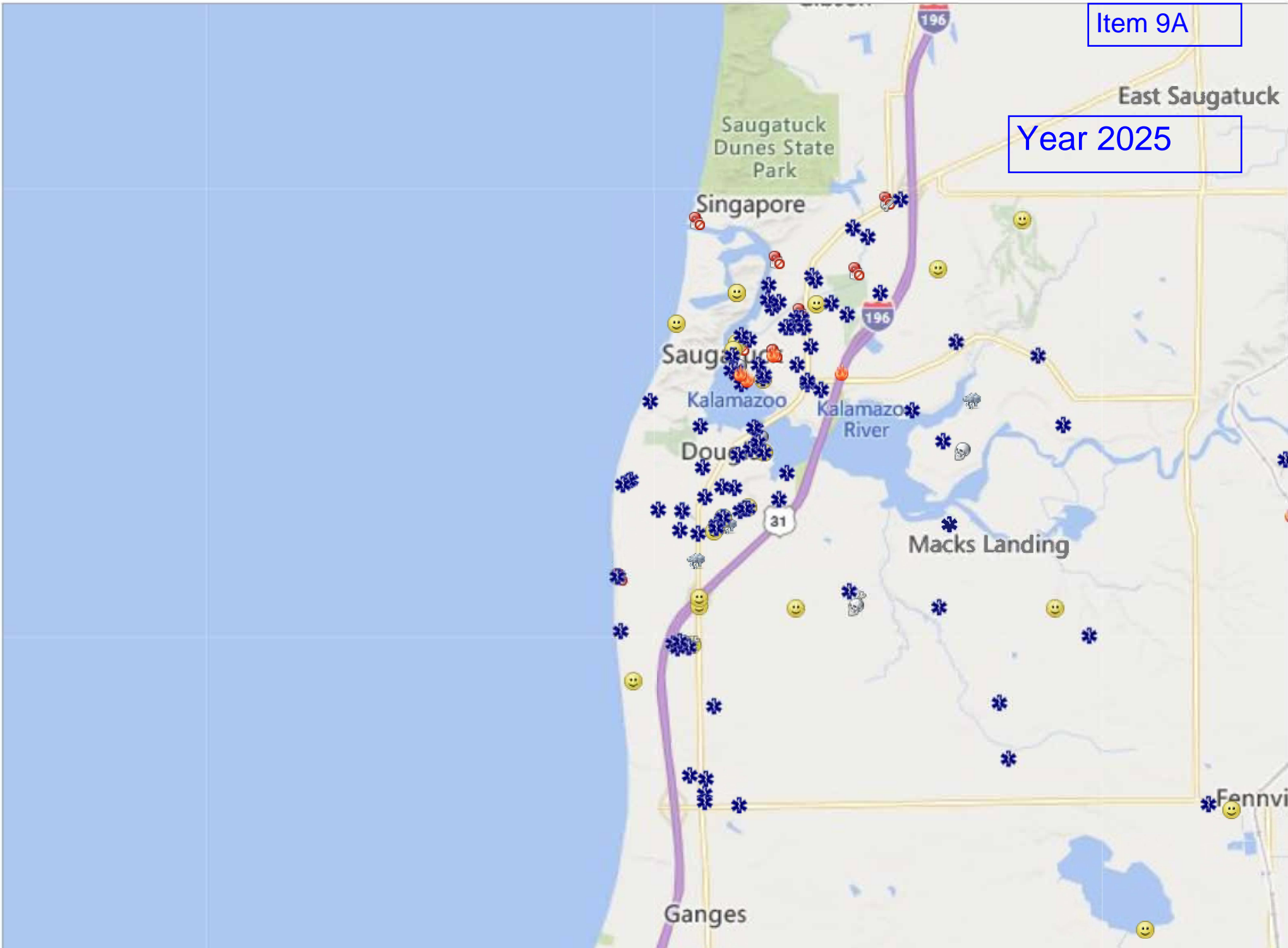


# Cost Recovery Filings Total 2014-2025

Year	Number of Incidents	Amount Requested	Collected STFD	Collected in Percent	Shared
2014	10	\$ 14,843	\$ 12,032	81.1%	-
2015	27	\$ 25,262	\$ 23,028	91.2%	-
2016	45	\$ 32,034	\$ 21,577	67.4%	-
2017	14	\$ 18,960	\$ 5,413	28.5%	-
2018	11	\$ 16,872	\$ 10,142	60.1%	\$ 2,629
2019	15	\$ 25,632	\$ 19,633	76.6%	\$ 2,507
2020	13	\$ 14,200	\$ 11,726	82.6%	\$ 198
2021	18	\$ 25,137	\$ 6,155	24.5%	-
2022	25	\$ 44,312	\$ 26,220	59.2%	-
2023	14	\$ 31,940	\$ 21,460	67.2%	\$ 3,924
2024	23	\$ 67,729	\$ 38,159	56.3%	\$ 2,306
2025	12	\$ 13,416	\$ 8,570	63.9%	-
<b>Total</b>	<b>227</b>	<b>\$ 330,337</b>	<b>\$ 204,115</b>	<b>61.8%</b>	<b>\$ 11,564</b>

Item 9A

Year 2025



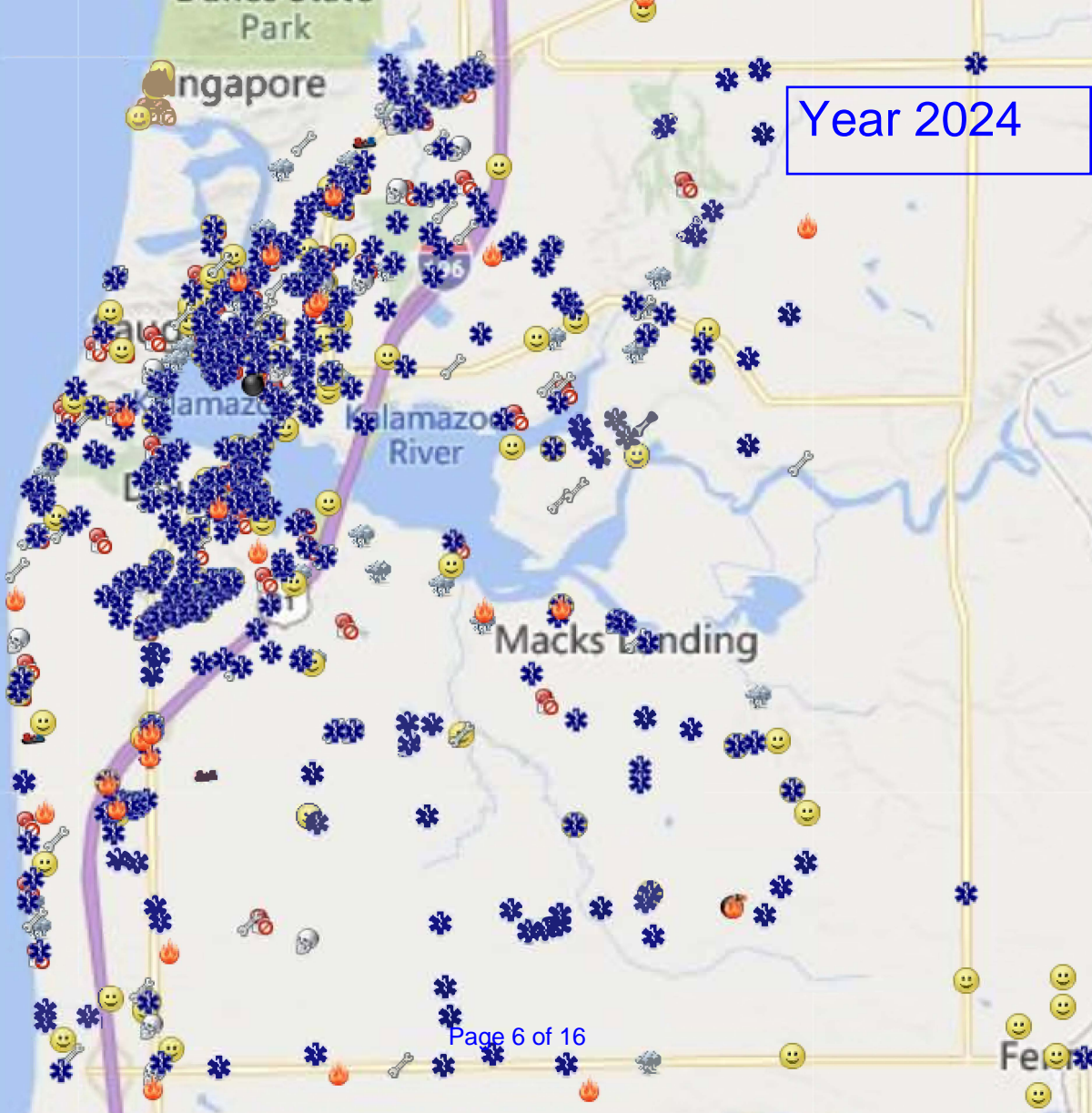
Park

Angapore

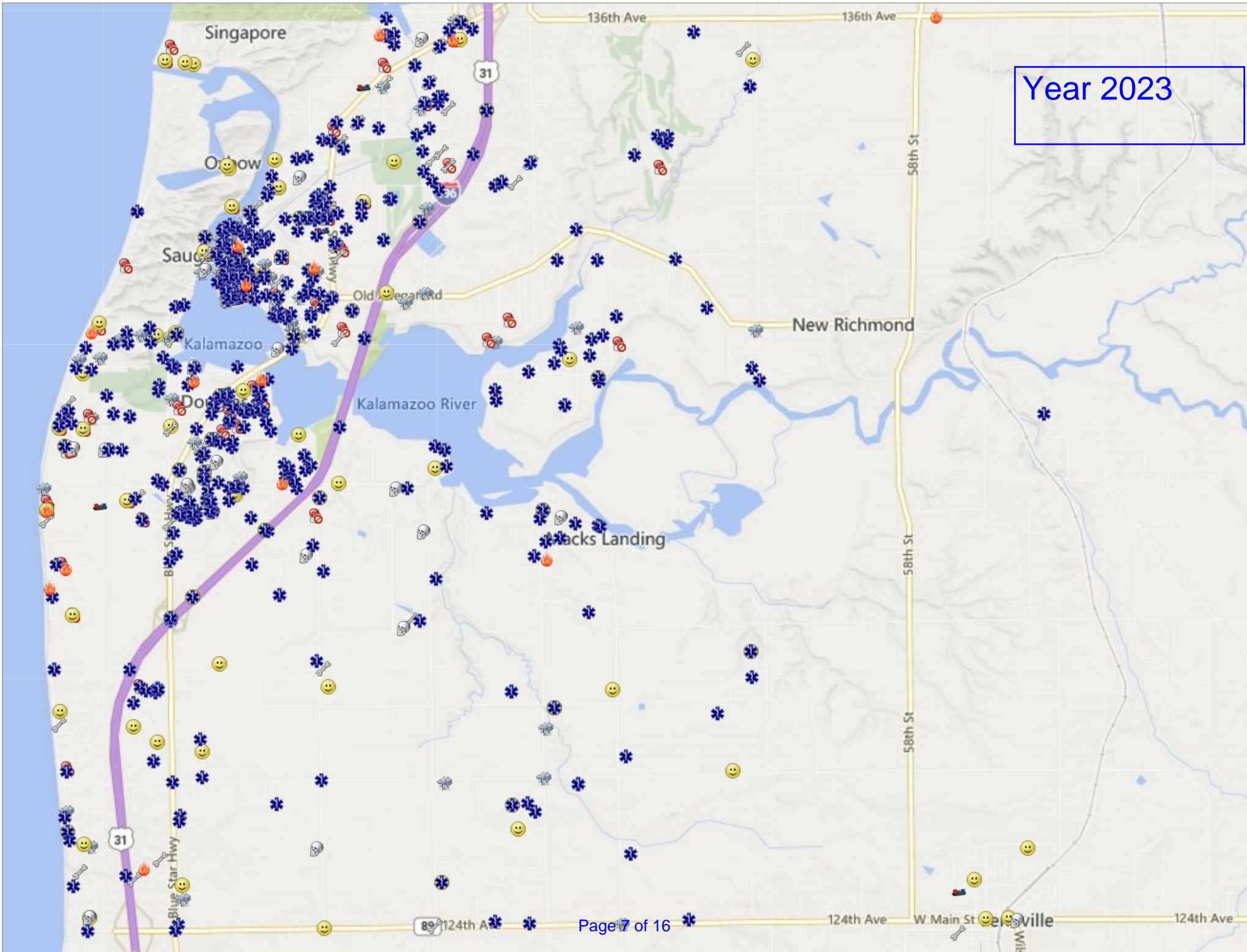
Year 2024

Kalamazo  
River

Macks Landing



Year 2023



Saugatuck Township Fire District  
 Requested Budget FY 2025-26

		BALANCE	BALANCE		ACTIVITY	REQUESTED
		AS OF	AS OF	2024-25	AS OF	BUDGET
GL NUMBER	DESCRIPTION	06/30/2023	06/30/2024	AMENDED BUDGET	3/24/2025	2025-2026
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	417,713.50	518,829.93	559,500.00	527,418.01	616,000.00
206-000-402.000	SAUGATUCK TOWNSHIP	840,950.48	1,069,709.31	1,197,000.00	1,131,410.77	1,285,000.00
206-000-403.000	DOUGLAS CITY	432,575.34	546,472.68	594,500.00	562,944.05	636,000.00
206-000-450.000	FIRE SERVICES	656.00	1,190.00	1,000.00	2,425.00	1,000.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	29,200.00	38,800.00	10,000.00	32,987.50	25,000.00
206-000-465.000	COST RECOVERY	34,555.08	35,960.83	1,000.00	21,986.96	3,000.00
206-000-528.000	OTHER FEDERAL GRANTS	26,928.05	0.00	1,000.00	0.00	1,000.00
206-000-560.000	GRANTS & DONATIONS	35,170.28	130,987.59	5,000.00	38,787.48	1,000.00
206-000-665.000	INTEREST	9,876.58	34,662.28	0.00	23,472.47	10,000.00
206-000-669.000	INSURANCE PROCEEDS	0.00	4,400.00	0.00	0.00	0.00
206-000-685.000	SALES OF ASSETS	0.00	67,467.52		0.00	5,000.00
Total Dept 000		1,827,625.31	2,448,480.14	2,369,000.00	2,341,432.24	0.00
TOTAL REVENUES		1,827,625.31	2,448,480.14	2,369,000.00	2,341,432.24	2,583,000.00

		BALANCE	BALANCE		ACTIVITY	REQUESTED
		AS OF	AS OF	2024-25	AS OF	BUDGET
GL NUMBER	DESCRIPTION	06/30/2023	06/30/2024	AMENDED BUDGET	3/24/2025	2025-2026
Expenditures						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	3,300.00	3,350.00	5,000.00	3,200.00	10,000.00
206-336-704.000	CHIEF SALARY	110,271.94	110,000.02	120,000.00	87,230.70	133,000.00
206-336-705.000	OFFICER SALARIES	7,646.03	7,479.36	10,000.00	5,270.97	10,000.00
206-336-708.000	CAREER FIREFIGHTER	412,962.44	488,197.56	615,000.00	378,611.73	700,000.00
206-336-709.000	OPERATIONAL WAGES	99,706.91	96,817.83	110,000.00	80,873.91	116,000.00
206-336-709.500	PAID ON CALL STIPEND	94,242.94	88,946.75	95,000.00	53,624.85	100,000.00
206-336-710.000	FIRE CALLS	62,816.69	56,934.06	70,000.00	38,298.26	70,000.00
206-336-711.000	MEDICAL CALLS	32,664.92	34,289.42	35,000.00	27,640.99	40,000.00
206-336-712.000	TRAINING	26,649.67	23,550.63	35,000.00	13,665.31	35,000.00
206-336-713.000	SPECIAL EVENTS	11,966.33	14,029.92	15,000.00	7,457.79	15,000.00
206-336-720.000	PAYROLL TAXES	68,275.12	72,244.55	111,000.00	56,967.77	125,000.00
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	95,623.16	107,430.92	150,000.00	104,328.01	150,000.00
206-336-722.000	WORKER COMP INSURANCE	55,772.40	48,485.06	100,000.00	50,039.85	100,000.00
206-336-723.000	RETIREMENT	133,531.48	142,000.00	150,000.00	106,730.83	150,000.00
206-336-727.000	OPERATING SUPPLIES	27,302.84	15,097.26	25,000.00	21,564.45	26,500.00
206-336-728.000	GAS & OIL	19,153.74	19,391.54	20,000.00	12,401.89	20,000.00
206-336-730.000	PROFESSIONAL SERVICES	29,970.70	43,954.74	30,000.00	31,741.40	35,000.00
206-336-742.000	TESTING, REPAIR & REPLACEMENT	18,416.37	19,148.87	22,000.00	2,683.26	23,000.00
206-336-745.000	STATION TOOLS	434.39	1,103.22	3,250.00	264.18	4,000.00
206-336-746.000	FIRE FIGHTER TOOLS	5,424.67	10,244.35	10,000.00	3,359.48	20,000.00
206-336-751.000	PHONES	11,321.67	13,509.91	19,000.00	10,740.26	20,000.00
206-336-752.000	UTILITIES	15,079.56	14,922.01	20,000.00	11,702.09	21,500.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	70,999.13	66,034.10	70,000.00	35,347.58	75,000.00
206-336-761.000	BOAT MAINTENANCE	17,384.88	11,543.09	19,000.00	15,335.23	20,000.00
206-336-762.000	RADIO & PAGER R&R	2,199.79	7,416.17	10,000.00	316.06	10,000.00
206-336-763.000	BUILDING REPAIR & MAINTENANCE	20,240.61	26,544.12	33,000.00	15,208.09	35,000.00

		BALANCE	BALANCE		ACTIVITY	REQUESTED
		AS OF	AS OF	2024-25	AS OF	BUDGET
GL NUMBER	DESCRIPTION	06/30/2023	06/30/2024	AMENDED BUDGET	3/24/2025	2025-2026
206-336-764.000	BUILDING SECURITY	0.00	1,669.20	2,000.00	389.00	2,500.00
206-336-767.000	DUES & SUBSCRIPTIONS	2,669.73	3,845.89	4,000.00	4,333.17	4,000.00
206-336-770.000	OFFICE EXPENSES	8,456.82	9,874.34	12,000.00	7,928.43	10,000.00
206-336-771.000	TECHNOLOGY	20,281.57	22,568.46	20,000.00	31,492.05	32,000.00
206-336-775.000	BUILDING INSPECTIONS	226.45	75.00	2,500.00	0.00	5,000.00
206-336-780.000	UNIFORMS	13,832.34	10,989.89	12,000.00	5,263.31	13,500.00
206-336-781.000	TURN OUT GEAR	28,677.52	0.00	40,000.00	116.50	40,000.00
206-336-785.000	EDUCATION	16,883.22	25,787.42	33,000.00	8,569.02	33,000.00
206-336-791.000	MEDICAL SUPPLY	6,880.01	13,512.97	20,000.00	8,499.26	25,000.00
206-336-795.000	COMMUNITY RISK REDUCTION	10,962.55	12,760.43	15,000.00	4,084.80	15,000.00
206-336-796.000	PHYSICALS	13,545.09	0.00	15,000.00	12,698.00	15,000.00
206-336-815.000	GENERAL INSURANCE	29,719.00	38,073.00	40,000.00	34,306.43	44,000.00
206-336-861.000	TAX CHARGE BACK	988.72	811.09	1,000.00	246.15	1,000.00
206-336-975.000	TRUCK PAYMENT	419,307.50	0.00		0.00	0.00
206-336-985.000	LONG TERM CAPITAL	58,679.44	171,320.86	250,250.00	254,311.38	279,000.00
Total Dept 336 - FIRE FUND		2,084,468.34	1,853,954.01	2,369,000.00	1,546,842.44	0.00
TOTAL EXPENDITURES		2,084,468.34	1,853,954.01	0.00	1,546,842.44	2,583,000.00
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,827,625.31	2,448,480.14	2,369,000.00	2,341,432.24	2,583,000.00
TOTAL EXPENDITURES		2,084,468.34	1,853,954.01	2,369,000.00	1,546,842.44	2,583,000.00
NET OF REVENUES & EXPENDITURES		(256,843.03)	594,526.13	0.00	794,589.80	0.00



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item 9C



Increase to

## Incident #24-

Apparatus/Personnel-Overtime as Applicable	Units/Hours	Total Units	Cost per hour/container	Total	New Rate 2025
0 Chief Officer(s) - Chief	1	0	\$ 82.00	#NAME?	86
0 Chief Officer(s) - D.C	1	0	\$ 68.00	\$ -	70
0 Chief Officer(s) - A.C.	1	0	\$ 50.00	\$ -	51
0 Fire Officer(s) - Captain	1	0	\$ 45.00	\$ -	47
0 Fire Officer(s) - Lieutenant & Sergeant	1	0	\$ 40.00	\$ -	42
0 Firefighter(s)	1	0	\$ 35.00	\$ -	37
0 2110 - Engine #1	1	0	\$ 515.00	\$ -	541
0 2111 - Engine #3	1	0	\$ 300.00	\$ -	315
0 2112 - Engine #2	1	0	\$ 275.00	\$ -	290
0 2141 - Tanker #1	1	0	\$ 200.00	\$ -	210
0 2142 - Tanker #2	1	0	\$ 200.00	\$ -	210
0 2151 - Aerial Ladder Truck	1	0	\$ 400.00	\$ -	420
0 2161 - Rescue	1	0	\$ 275.00	\$ -	290
0 2171 - Command #1	1	0	\$ 85.00	\$ -	90
0 2173 - Command #3	1	0	\$ 75.00	\$ -	80
0 2174 - Command #4	1	0	\$ 85.00	\$ -	90
0 2131 - Brush #1	1	0	\$ 85.00	\$ -	90
0 2132 - Brush #2	1	0	\$ 65.00	\$ -	68
0 2133 - Brush #3	1	0	\$ 65.00	\$ -	68
0 2120 - TMA	1	0	\$ 275.00	\$ -	290
0 2121 - Utility Truck (Mule)	1	0	\$ 100.00	\$ -	105
0 2122 - Light Tower	1	0	\$ 100.00	\$ -	105
0 2123 - Traffic Control Trailer	1	0	\$ 100.00	\$ -	105
0 2124 - (MDOT Trailer)	1	0	\$ 100.00	\$ -	105
0 2191 - Fire Boat #1	1	0	\$ 350.00	\$ -	368
0 2193 - Fire Boat	1	0	\$ 100.00	\$ -	105
0 2194 - Fire Boat	1	0	\$ 175.00	\$ -	184
0 2199 - Drone	1	0	\$ 150.00	\$ -	158
0 Salvage Covers	1	0	\$ 47.25	\$ -	50
0 Foam	1	0	\$ 30.00	\$ -	32
0 Oil Dry Bags	1	0	\$ 15.45	\$ -	16.22
0 Cone Replacement(s)	1	0	\$ 35.00	\$ -	37
0 Postage fee	1	0	\$ 20.00	\$ -	21
1 Document Preparation	1	0	\$ 50.00	\$ -	52.5
<b>Total:</b>				<b>#NAME?</b>	



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## Proposed Rental Inspection Fee Structure FY 2025/26

### Initial Inspection

Application Paperwork, Emails & Scheduling – 20 minutes  
Inspection Software Location Creation / **Verification** – 15 minutes  
Drive to Inspection Site – 5-15 minutes  
Initial Inspection – 15 – 30 minutes  
Drive back from site – 5-15 minutes  
Report Emailing & Paperwork – 15 minutes  
TOTAL INITIAL TIME – 110 minutes or 1.875 hours  
1.875 hours @ \$65.00 / hour = \$121.87

Truck Fee ( ~~85,000~~ \$95,000 / 7 years / 800 Rentals) - ~~\$16.00~~ \$17.00  
Truck Fee ( ~~85,000~~ \$95,000 / 7 years / 800 Rentals) - ~~\$16.00~~ \$17.00  
Fuel Cost – \$10.00  
Software Cost ~~\$3,500~~ \$5,000 - / 800 rentals - ~~\$4.50~~ \$6.25  
Computer Cost (~~\$6,000~~ \$12,000 / 3 years / 800 rentals) – ~~\$2.50~~ \$5.00  
Inspector Training x 2 Inspectors (\$5,000 / 800) – \$6.25  
Inspector Training Backfill Staffing ( ~~\$5,000~~ \$6,000 / 800) – ~~\$6.25~~ \$7.50  
**Code Book Updates** (\$2,500 / 800) - **\$3.13**  
**Inspector License Renewals** (\$1,000 / 800) – **\$1.25**

Labor Fee – \$121.87  
Associated Expenses - ~~\$46.13~~ \$73.38  
**TOTAL INITIAL FEE = ~~\$168.00~~ \$195.25**

**Commencing ~~7/1/2024~~ 7/1/2025 the fee will increase to ~~\$175.00~~ \$200.00 for 1<sup>st</sup> Rental Inspection**

### Re-inspection

Correspondence & Scheduling – 10 minutes  
Drive to Inspection Site – 5-15 minutes  
Re-Inspection – 15 minutes  
Drive Back from Site – 5-15 minutes  
Paperwork & Emails – 15 minutes  
TOTAL Re-Inspection Time – 70 minutes – 1.16 hours

1.16 hours @ \$65.00 / hour = \$75.40  
Associated Expenses - ~~\$46.13~~ \$73.38  
**TOTAL RE-INSPECTION FEE = ~~\$121.53~~ \$148.58**

**Commencing ~~7/1/2024~~ 7/1/2025 the fee will increase to ~~\$125.00~~ \$150.00 for each rental re-inspection.**



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## Rental Inspection Fee Structure

### Initial Inspection

Application Paperwork, Emails & Scheduling – 20 minutes  
Inspection Software Location Creation / Verification – 15 minutes  
Drive to Inspection Site – 5-15 minutes  
Initial Inspection – 15 – 30 minutes  
Drive back from site – 5-15 minutes  
Report Emailing & Paperwork – 15 minutes  
TOTAL INITIAL TIME – 110 minutes or 1.875 hours  
1.875 hours @ \$65.00 / hour = \$121.87

Truck Fee (\$95,000 / 7 years / 800 Rentals) - \$17.00  
Truck Fee (\$95,000 / 7 years / 800 Rentals) - \$17.00  
Fuel Cost – \$10.00  
Software Cost (\$5,000 - / 800 rentals) - \$6.25  
Computer Cost (\$12,000 / 3 years / 800 rentals) – \$5.00  
Inspector Training x 2 Inspectors (\$5,000 / 800) – \$6.25  
Inspector Training Backfill Staffing (\$6,000 / 800) – \$7.50  
Code Book Updates (\$2,500 / 800) - \$3.13  
Inspector License Renewals (\$1,000 / 800) – \$1.25

Labor Fee – \$121.87  
Associated Expenses - \$73.38  
**TOTAL INITIAL FEE = \$195.25**

**Commencing 7/1/2025 the fee will increase to \$200.00 for 1<sup>st</sup> Rental Inspection**

### Re-inspection

Correspondence & Scheduling – 10 minutes  
Drive to Inspection Site – 5-15 minutes  
Re-Inspection – 15 minutes  
Drive Back from Site – 5-15 minutes  
Paperwork & Emails – 15 minutes  
TOTAL Re-Inspection Time – 70 minutes – 1.16 hours

1.16 hours @ \$65.00 / hour = \$75.40  
Associated Expenses - \$73.38  
**TOTAL RE-INSPECTION FEE = \$148.58**

**Commencing 7/1/2025 the fee will increase to \$150.00 for each rental re-inspection.**



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## Calculation for Plan Review & Inspection Fees - FY 2025/26

### Plan Review

\$75.00 / hour

### Onsite Inspections (average of 100 system projects annually)

Truck Fee ( \$95,000 / 7 years / 700 over 7 years) - \$13.50

Fuel Cost – \$10.00

Software Cost ( \$1,000 - / 100 annually) - \$10.00

Computer Cost (\$6,000 / 3 years / 300 over 3 years) – \$6.67

Inspector Training x 2 Inspectors (\$2,500 / 300 over 3 years) – \$8.50

Inspector Training Backfill Staffing (\$3,000 / 300 over 3 years) – \$10.00

Inspector License Renewals (\$1000 / 300 over 3 years) - \$1.11

Labor Fee – \$75.00 / hr

Associated Expenses - \$59.78

**TOTAL INITIAL FEE = \$134.78**

**Commencing 7/1/2025 the fee will increase to \$135.00 / hour for onsite inspections**

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## Plan Review & Inspection Fee Schedule

Fire Alarm Plan Review	<del>\$50.00 / hour</del> \$75.00 / hour
Fire Alarm Inspection / Testing ( <del>1<sup>st</sup> Visit</del> )	<del>\$75.00 / hour</del> \$135.00 / hour
<del>Fire Alarm Inspection / Testing (Return Visits)</del>	<del>\$100.00 / hour</del>
Hood System Plan Review	<del>\$50.00 / hour</del> \$75.00 / hour
Hood Inspection and/or Testing ( <del>1<sup>st</sup> Visit</del> )	<del>\$75.00 / hour</del> \$135.00 / hour
<del>Hood Inspection and/or Testing (2<sup>nd</sup> Visit)</del>	<del>\$100.00 / hour</del>
Fire Suppression Plan Review	<del>\$50.00 / hour</del> \$75.00 / hour
Fire Suppression Inspection / Testing ( <del>1<sup>st</sup> Visit</del> )	<del>\$75.00 / hour</del> \$135.00 / hour
<del>Fire Suppression Inspection / Testing (Return Visits)</del>	<del>\$100.00 / hour</del>
Site Plan / Plan Reviews <i>(First <del>1.5</del> 1.0 hours per project is free of charge for single-family dwellings)</i>	\$50 \$75 / hr after <del>1.5</del> 1 hr
Tent Inspection ( <del>1<sup>st</sup> Visit</del> )	<del>\$75.00 / hour</del> \$135.00 / hour
<del>Tent Inspection (Return Visits)</del>	<del>\$100.00 / hour</del> \$135.00 / hr
Rental Inspections (1 <sup>st</sup> Visit)	<del>\$175.00 / ea</del> \$200.00 / each
Rental Inspections (Re-Inspection Visits) inspection	<del>\$125.00</del> \$150.00 / per re-
3 <sup>rd</sup> Party Plan Reviewers	Billed at actual cost
Fire District Legal Counsel Review	Billed at actual cost

*All inspections are invoiced at a minimum of one hour. Inspections are completed during normal business hours. Any inspections requested after hours or on weekends will be at 1.5 times the posted hourly rates above. Plan Reviews are reviewed in the order in which they are received and can be 30 business days from date of receipt to date of review, and completion is contingent on public safety demands. After hours or weekend inspections are contingent on the availability of fire inspectors.*



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## Plan Review & Inspection Fee Schedule

Fire Alarm Plan Review	\$75.00 / hour
Fire Alarm Inspection / Testing	\$135.00 / hour
Hood System Plan Review	\$75.00 / hour
Hood Inspection and/or Testing	\$135.00 / hour
Fire Suppression Plan Review	\$75.00 / hour
Fire Suppression Inspection / Testing	\$135.00 / hour
Site Plan / Plan Reviews <i>(First 1.0 hours per project is free of charge for single-family dwellings)</i>	\$75 / hour after 1 hour
Tent Inspection	\$135.00 / hour
Rental Inspections (1 <sup>st</sup> Visit)	\$200.00 / each
Rental Inspections (Re-Inspection Visits)	\$150.00 / per re-inspection
3 <sup>rd</sup> Party Plan Reviewers	Billed at actual cost
Fire District Legal Counsel Review	Billed at actual cost

*All inspections are invoiced at a minimum of one hour. Inspections are completed during normal business hours. Any inspections requested after hours or on weekends will be at 1.5 times the posted hourly rates above. Plan Reviews are reviewed in the order in which they are received and can be 30 business days from date of receipt to date of review, and completion is contingent on public safety demands. After hours or weekend inspections are contingent on the availability of fire inspectors.*