



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



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Saugatuck, MI 49453  
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## FIRE DISTRICT BOARD MEETING

4:00pm – February 3<sup>rd</sup>, 2025

### APPROVED WORKSHOP MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:03pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, T. Pullen, C. North**  
**ABSENT: S. Phelps**  
**Also Present: Chief Greg Janik, D.C. Mantels, W. Bales**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
  - A. **Motion by Pullen, 2<sup>nd</sup> by Fox to approve the agenda as presented. No discussion, motion carries by unanimous voice vote.**
6. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
  - A. **Chief Janik is very excited to have Chief Brad Brown here. Chair**
7. **Special Guest Speaker – Strategic Planning**
  - A. **Chief Brad Brown, Ed.D., EFO, CFO – Grand Rapids Fire Department**
    1. **Offered some suggestions regarding strategic planning and potential costs to bring in an outside vendor.**
    2. **Outlined that Chief Janik and DC Mantels were more than capable of completing it and saving money on the program.**
    3. **Need to define service plan and level of service for the entire coverage area.**
    4. **Potentially do a future Survey to the Community:**
      - i. **What are we doing good**
      - ii. **What could we do better**
      - iii. **What could we Do Different**
    5. **Unit Hour Utilization**
      - i. **Type of Call, how long are you out on the call**
      - ii. **Medical Call - 15-20 Minutes**
      - iii. **Highway/Structure Fire – 3-4 Hours**
    6. **Have to Go slow to Go Fast**
    7. **Discussion ensued from the Board**
      - i. **Nothing been done in 16 years per Beckman.**
      - ii. **Survey with Aaron Miller may be revisited.**
      - iii. **Tarue would like to hold the money**
      - iv. **The summer population couldn't be surveyed.**



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8. Fire Chief Comments:
  - A. **None**
9. Unfinished Business:
  - A. **Truck Inventory – Updated with Truck Descriptions**
    1. Chief Janik presented the truck inventory list.
  - B. **Personnel’s Proximity to Station – Update**
    1. Map of personnel proximity to station was reviewed.
  - C. **2025 Awards Presentation**
    1. Upcoming Media Release for all of the awards.
  - D. **#2173 Replacement with New transport capable apparatus.**
    1. Chief recommends that we replace with a new chassis.
    2. Even if we don’t transport, it allows a place to get patients out of the weather.
10. New Business:
  - A. **Funding Approval Discussion – Knox Key Secures**
11. Correspondence:
  - A. **None**
12. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*
  - A. **None**
13. Fire Board Comments:

**Aldrich – None**  
**Beckman – None**  
**Fox – Good discussion.**  
**Verplank – None**  
**Pullen – Likes the forward progress.**  
**Chief Janik – had an issue yesterday with no ambulances so this is why we need a transport capable rig. Looking to only transport under extenuating circumstances.**
14. Adjournment:
  - A. **Meeting adjourned at 5:21pm.**

## NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.