



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
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## FIRE DISTRICT BOARD MEETING

4:00pm – March 3<sup>rd</sup>, 2025

### APPROVED WORKSHOP MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, D. Fox, J. Verplank, T. Pullen**  
**ABSENT: E. Beckman, S. Phelps, C. North**  
**Also Present: Chief Greg Janik, D.C. Chris Mantels, W. Bales**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Pullen, 2nd by Aldrich, to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.**
6. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
  - A. None
7. Fire Chief Comments:
  - A. Douglas Elementary – Home Escape Plan Contest – Pizza Party Celebration.
    1. A pizza party was given by the fire department for three classrooms who memorized their home address.
8. Unfinished Business:
  - A. MDOT Update
    1. Chief summarized the correspondence with MDOT regarding the need for a attenuator trailer.
    2. Chief presented data supporting the need for MDOT support for road/lane closures and salt trucks when needed for icy conditions on the roadways.
  - B. Allegan County Emergency Management – Emergency Operational Plan
    1. Chief Janik updated the board on the mandated Emergency Operational Plan.
    2. Which include mass casualties, dams, and other major events. There will be more information in the future.
  - C. Incident #250121 – Ice Storm – ACCD / ACRC Update
    1. Chief Janik wanted to review the video of Incident 25-0121 of the ice storm to give a visual to the Fire Board.
    2. MDOT is required to maintain the 41MM off ramp and because MDOT designated 41MM as an off ramp and bypass.
    - 3.
    4. After investigation ACCD did not contact the Allegan County Road Commission to salt the highways.



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5. Chief Janik talked to Craig Atwood regarding the Incident, and it was considered an isolated incident.
  6. The ACCD Deputy Director reminded staff to document when Allegan County Road Commission is requested by other municipalities.
  7. Concerns with complacency from other municipalities pertaining to the preparations for inclement weather for a predicted ice storm.
  8. Chief Janik proposed a plan to be implemented for future incidences.
9. New Business:
- A. Funding Approval Discussion – Card Access System Replacement - [Page 2](#)
    1. DC Chris Mantels presented a summary for funding for the obsolete Card Access System Replacement.
  - B. At-Large Fire Board Member – Scott Phelps Term expires 3/18/2025
    1. Scott Phelps would run again for At-Large Fire Board Member
    2. Scott Phelps to be appointed as At-Large Fire Board Member at the next Fire Board meeting 3/17/2025.
  - C. Lakeshore Dr / 69<sup>th</sup> Street Addition - [Page 4](#)
    1. Chief summarized the letter from the Road Commission for a new road that will replace Lakeshore Drive, which will be called 69th Street.
10. Correspondence:
- A. None
11. Public Comments: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
- A. None
12. Fire Board Comments:
- Aldrich – None**  
**Beckman – Absent**  
**Fox – Would like to put in place a consultant for future expansion of the fire department. Providing data that will support the needs of the fire district.**  
**Verplank – None**  
**Phelps – Absent**  
**Pullen – None**  
**North – Absent**
13. Adjournment:
- A. Meeting adjourned at 4:49.

## NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.