



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE CODE BOARD of APPEALS MEETING

3:00pm – January 27th, 2020

AGENDA

1. Call to Order / Roll Call:
2. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
3. Approval of Agenda (*additions / deletions*):
4. Approval of Minutes:
 - A. **December 6th, 2019**
5. Unfinished Business: None
6. New Business:
 - A. **Election of Chair and Vice Chair**
 - B. **Public Hearing to Consider Appeal of NORTSHORES OF SAUGATUCK, LLC**
 - i. **Open Hearing (Chair)**
 - ii. **Presentation by the Applicant or designee.**
 - iii. **Presentation by the Fire Code Official or designee.**
 - iv. **Presentation by other parties**
 - v. **Discussion**
 - vi. **Close Hearing (Voice Vote)**
 - vii. **Action by Board**
7. Public Comments: (Limit 3 minutes):
8. Board of Appeal Member Comments:
9. Adjournment:

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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FIRE CODE BOARD of APPEALS MEETING

4:00pm – December 6th, 2019

DRAFT MINUTES

1. Call to Order / Roll Call: Meeting called to order at 4:03pm
PRESENT: J. Verplank, E. Beckman, A. Miller
ABSENT with Notice: None
Also Present: Deputy Chief Chris Mantels
2. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
3. Approval of Agenda (*additions / deletions*):
 - A. **Motion by Beckman, 2nd by Miller to approve agenda as presented. No discussion, motion carries unanimously.**
4. Approval of Minutes: None
5. Unfinished Business: None
6. New Business:
 - A. **Election of Chair and Vice Chair**
 - i. **Motion by Verplank to make Miller Chair and Beckman Vice Chair. Supported by Beckman. All approve, motion carries unanimously.**
 - B. **Schedule hearing for Northshores of Saugatuck LLC Appeal**
 - i. **Motion by Verplank, 2nd by Miller to make the public hearing January 27th, 2020 at 3:00pm, with materials due by 5pm on January 20th, 2020 to the Chairperson. No discussion, motion carries unanimously.**
7. Public Comments: (Limit 3 minutes):
 - A. Carl Gabrielse – Attorney for Northshores of Saugatuck LLC.
 - i. **Asked why the hearing wasn't scheduled per 30 days as he assumes this will end up in circuit court.**
 - ii. **Asked about obtaining a copy of the rules of procedure for the BOA.**
 - B. Chris Mantels
 - i. **Clarified that the BOA Rules are available on the website and can be found with a Google search.**
8. Board of Appeal Member Comments:
 - A. **Beckman asked about the 30 days and requested the Secretary to read the ordinance. Verplank clarified that the Fire District legal counsel confirmed that the BOA had met the requirements by meeting today.**
9. Adjournment: **Meeting adjourned at 4:17pm.**

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