



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE CODE BOARD of APPEALS MEETING

3:30pm – January 6th, 2025

APPROVED MINUTES

1. Call to Order / Roll Call: **Meeting called to order by Chair Beckman at 3:31pm**
PRESENT: C. North, J. Verplank, E. Beckman
ABSENT with Notice: None
Also PRESENT: Chief Greg Janik, Deputy Chief Chris Mantels
2. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
3. Approval of Agenda (*additions / deletions*):
Motion by Verplank, 2nd by North to approve the agenda as presented. No discussion. Motion passes by unanimous voice vote.
4. Approval of Minutes:
 - A. **December 19th, 2024**
Motion by Verplank, 2nd by North to approve the minutes of the 12/19/2024 meeting as presented. No discussion. Motion passes by unanimous voice vote.
5. Unfinished Business:
 - A. **None**
6. New Business:
 - A. **Election of Chair and Vice Chair (*Roll Call Vote*)**

Motion by Verplank, 2nd by Beckman to appoint Eric Beckman as Chairperson and Cathy North as Vice-Chairperson. No discussion.
YEAS: Verplank, North, Beckman
NEAS: None
ABSENT: None
Motion Passes – 3:0

 - B. **Schedule Hearing for 6545 Clearbrook Drive Appeal**
 - i. Discussion regarding vacations upcoming and have each person go back to their municipality and request they appoint Scott Phelps as the alternate.
 - ii. Due to IFC BOA vacations already scheduled and no alternate currently appointed, the BOA proposed the following date for the hearing.
 - iii. A hearing for 6545 Clearbrook Drive will be scheduled for 1/27/2025 at 4:00pm at Saugatuck Township Hall, 3461 Blue Star Highway, Saugatuck, MI 49453.
 - iv. The BOA requested that the Chief contact Fire District legal counsel to attend the meeting at the Township Hall.



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7. Public Comments: (Limit 3 minutes):
 - A. **None**

8. Board of Appeal Member Comments:

Beckman - None

North - None

Verplank - None

9. Adjournment:
 - A. **The meeting adjourned at 3:56pm.**

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.