



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## NOTICE OF PUBLIC MEETING

### SAUGATUCK TOWNSHIP FIRE DISTRICT FIRE CODE BOARD OF APPEALS MEETING - December 19<sup>h</sup>, 2024

PLEASE TAKE NOTICE that the Saugatuck Township Fire District Fire Code Board of Appeals (Board of Appeals), Allegan County, Michigan, will hold a public meeting on December 19<sup>th</sup>, 2024, at the Saugatuck Township Fire District offices located at 3342 Blue Star Highway, Saugatuck, Michigan 49453 beginning at 3:00 p.m. local time.

PLEASE TAKE FURTHER NOTICE that the public hearing will be held by the Board of Appeals to consider and possibly take action on the election of officers and the regular business that may come before the Fire Code Board of Appeals. All interested persons may attend the meeting and comment. In addition, written comments will be accepted by the Board of Appeals up until the time of the meeting.

PLEASE TAKE FURTHER NOTICE that copies of the agenda can be reviewed, inspected or purchased at the Saugatuck Township Fire District offices or by contacting the Saugatuck Township Fire District at (269) 857-3000.

Public comments are welcome at the meeting.

Greg Janik, Fire Chief  
Saugatuck Township Fire District  
(269) 857-3000

Posted 12/18/2024 – 10:14 a.m.



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## FIRE CODE BOARD of APPEALS MEETING

3:00pm – December 19<sup>th</sup>, 2024

### AGENDA

1. Call to Order / Roll Call:
2. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
3. Approval of Agenda (*additions / deletions*):
4. Approval of Minutes:
  - A. **January 17<sup>th</sup>, 2022**
5. Unfinished Business:
  - A. **None**
6. New Business:
  - A. **Election of Chair and Vice Chair (*Roll Call Vote*)**
  - B. **Review the International Fire Code (IFC) Board of Appeals Rules of Procedure**
  - C. **Discussion on Alternate IFC BOA Members**
  - D. **Schedule Hearing for 6545 Clearbrook Drive Appeal**
7. Public Comments: (Limit 3 minutes):
8. Board of Appeal Member Comments:
9. Adjournment:

#### NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Item #4A



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## FIRE CODE BOARD of APPEALS MEETING

3:30pm – January 17<sup>th</sup>, 2022

### DRAFT MINUTES

1. Call to Order / Roll Call: **Meeting called to order by Chairperson Miller at 3:30pm**  
**PRESENT: A. Miller, J. Verplank, E. Beckman**  
**ABSENT with Notice: None**  
**Also PRESENT: Chief Greg Janik, Deputy Chief Chris Mantels**
  
2. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
  
3. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**  
**Motion by Verplank, Beckman to approve the agenda as presented. No discussion.**  
**YEAS: Verplank, Beckman, Miller**  
**NEAS: Non**  
**ABSENT:**  
**Motion Passes – 3:0**
  
4. Approval of Minutes:  
**A. February 22, 2021 (Roll Call Vote)**  
**Motion by Beckman, 2<sup>nd</sup> by Verplank to approve the minutes of the 2/2/2021 meeting as presented. No discussion.**  
**YEAS: Beckman, Verplank, Miller**  
**NEAS: None**  
**ABSENT: None**  
**Motion Passes – 3:0**
  
5. Unfinished Business:  
**A. None**
  
6. New Business:  
**A. Election of Chair and Vice Chair (Roll Call Vote)**  
**Motion by Beckman, 2<sup>nd</sup> by Verplank to reappoint Aaron Miller as Chairperson. No discussion.**  
**YEAS: Beckman, Verplank, Miller**  
**NEAS: None**  
**ABSENT: None**  
**Motion Passes – 3:0**  
  
**Motion by Beckman, 2<sup>nd</sup> by Verplank to reappoint Eric Beckman as Vice-Chairperson. No discussion.**  
**YEAS: Beckman, Verplank, Miller**  
**NEAS: None**  
**ABSENT: None**  
**Motion Passes – 3:0**



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7. Public Comments: (Limit 3 minutes): **None**
  
8. Board of Appeal Member Comments:  
**Verplank – None**  
**Beckman – None**  
**Miller - None**
  
9. Adjournment:  
**Motion by Verplank, 2<sup>nd</sup> by Beckman to adjourn the meeting at 3:35pm. No discussion. Motion passes by voice vote.**

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