



Saugatuck Township Fire District SMOKE & CO ALARM INSTALL FORM



Date: _____ Requested Install Date: _____ Time: _____

First Name: _____ Last Name: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

FOR OFFICE USE ONLY BELOW THIS LINE

of Children # Children under 10 # of Adults # of Adults over 65 yrs. of age

of existing smoke alarms Working? # Yes # No # of smoke alarms installed

of existing CO alarms Working? # Yes # No # of carbon monoxide alarms installed

of Smoke Alarms over 10-years old # of Carbon Monoxide Alarms over 7-years old

Declined service Not Home

Notes:

Locations to install alarms

- One in every bedroom.
- Common areas between bedrooms (hallways, entryways, or nooks).
- One on every level of home including basement.
- Not outside bathrooms or kitchen where steam or cooking fumes could trigger alarm activation.
- Don't install smoke alarms near windows, doors or ducts where drafts might interfere with their operation.
- All alarms should be installed high on the wall (4-12 inches from ceiling) or on the ceiling (4 inches from wall).

Common reasons for alarm failure

- Missing or disconnected battery
- Dead or discharged battery
- Lack of cleaning
- Defective unit
- Improper placement
- Hardwire failure or shortage

Instructions on maintaining alarm

- Clean and test monthly. **(Show & make occupant test alarm)**
- Never paint smoke alarms. Paint, sticker, or other decorations could cause the alarms to malfunction.

Pub-ed Requested Emergency Run# Other

Who Installed: _____ Date Installed: _____