

Proposed Annual Budget



Photo: Erin Wilkinson

Fiscal Year 2017-2018



Mission

The Mission of the
Saugatuck Township Fire District
is to minimize community risks and
improve the quality of life
for all persons within
Saugatuck Township Fire District.



Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2017-2018

The STFD Board proposes the following budget for the Fiscal Year 2017/2018 to the City of Saugatuck, Saugatuck Township and the City of the Village of Douglas. The budget consists of a millage of 2.00 mills levied against the real taxable value of the district. The board requests a .3 mill increase to fund the long term capital fund balance and the increased cost of operating an Emergency Services department for a tourist based community.

As we enter into fiscal year 2017/2018, the departmental goal is to keep \$350,000 in the operating fund balance and build a long range capital improvement fund of approximately \$500,000. The Capital Improvement fund stands at \$261,695 as of June 30, 2016 an increase of \$25,332 over the last fiscal year.

Included in the packet is a copy of the fiscal year 2017/2018 Operating Budget and Capital Budget of \$871,781 and \$292,949 respectively. A proposed capital replacement schedule for the next ten years is also available from Fire Chief Janik. This schedule is followed by a yearly estimate of needed capital improvements.

The STFD Board is requesting the City of Saugatuck, Saugatuck Township and the City of the Village of Douglas to review and approve this proposed budget during their next scheduled board meeting.

The Fire Board will hold a public hearing on this proposed budget on June 19, 2017 at 4:00pm at Saugatuck Township Fire Department building located at 3342 Blue Star Highway Saugatuck, Michigan.

Saugatuck Township Fire District Board:

<i>Jane Verplank</i> -	Chairperson of the Board, City of Saugatuck Representative
<i>Marilyn Starring</i> -	City of Saugatuck Representative
<i>Todd Christensen</i> -	City of the Village of Douglas Representative
<i>Kathy Mooradian</i> -	City of the Village of Douglas Representative
<i>Eric Beckman</i> -	Vice Chair of the Board, Saugatuck Township Representative
<i>Roy McIlwaine</i> -	Secretary of the Board, Saugatuck Township Representative
<i>Scott Phelps</i> -	At Large Member

Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2017-2018

ESTIMATED REVENUES		2015-16	2016-17	2016-17	2016-17	2017-18
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 04/30/17	PROJECTED ACTIVITY	REQUESTED BUDGET
206-000-401.000	SAUGATUCK CITY	162,916.51	178,372.60	178,372.60	178,372.60	210,890.00
206-000-402.000	SAUGATUCK TOWNSHIP	328,624.38	367,170.34	367,170.34	367,170.34	429,193.00
206-000-403.000	DOUGLAS CITY	166,893.98	186,032.06	186,032.06	186,032.06	215,948.00
206-000-450.000	FIRE SERVICES	2,708.95	3,000.00	3,240.50	3,300.00	1,000.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	8,605.00	7,000.00	7,715.00	7,900.00	5,000.00
206-000-465.000	COST RECOVERY	19,860.75	19,000.00	17,865.02	19,000.00	1,000.00
206-000-560.000	GRANTS & DONATIONS	152,769.95	48,000.00	47,421.87	48,000.00	7,000.00
206-000-561.000	REGIONAL TRAINING CENTER		7,000.00	13,275.00	13,275.00	
206-000-665.000	INTEREST	1,603.97	750.00	67.77	750.00	750.00
206-000-685.000	SALES OF ASSETS		950.00	950.00	950.00	1,000.00
TOTAL ESTIMATED REVENUES		\$ 843,983.49	\$ 817,275.00	\$ 822,110.16	\$ 824,750.00	\$ 871,781.00

APPROPRIATIONS		2015-16	2016-17	2016-17	2016-17	2017-18
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 04/30/17	PROJECTED ACTIVITY	REQUESTED BUDGET
Dept 336-FIRE FUND						
206-336-702.000	BOARD SALARY	2,700.00	3,000.00	1,710.00	3,000.00	3,000.00
206-336-704.000	CHIEF SALARY	61,928.30	65,000.00	51,340.83	65,000.00	70,000.00
206-336-705.000	OFFICER SALARIES	7,256.14	10,300.00	5,141.56	8,000.00	10,300.00
206-336-707.000	CLERICAL/ADMIN WAGES	6,007.50				
206-336-708.000	CAREER FIREFIGHTER	115,960.47	136,375.00	111,165.13	136,375.00	184,381.00
206-336-709.000	OPERATIONAL WAGES	60,442.88	63,000.00	45,714.01	63,000.00	38,500.00
206-336-710.000	FIRE CALLS	42,899.50	43,500.00	35,409.00	43,500.00	45,000.00
206-336-711.000	MEDICAL CALLS	24,512.00	27,000.00	21,116.00	27,000.00	30,000.00
206-336-712.000	TRAINING	22,150.00	20,000.00	15,270.00	20,000.00	22,000.00
206-336-713.000	SPECIAL EVENTS	4,536.30	7,000.00	6,358.90	7,000.00	10,000.00
206-336-720.000	PAYROLL TAXES	26,950.90	27,750.00	23,052.89	27,750.00	33,000.00
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	59,469.67	63,000.00	53,932.54	63,000.00	77,100.00
206-336-722.000	WORKER COMP INSURANCE	22,960.36	23,500.00	23,198.12	23,200.00	30,000.00

Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2017-2018

APPROPRIATIONS		2015-16	2016-17	2016-17	2016-17	2017-18
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 04/30/17	PROJECTED ACTIVITY	REQUESTED BUDGET
Dept 336-FIRE FUND						
206-336-723.000	RETIREMENT	38,278.59	40,000.00	33,844.88	40,000.00	50,000.00
206-336-727.000	OPERATING SUPPLIES	10,097.24	14,000.00	14,292.83	16,000.00	18,000.00
206-336-728.000	GAS & OIL	8,322.13	10,000.00	4,512.69	10,000.00	10,000.00
206-336-730.000	PROFESSIONAL SERVICES	19,495.70	18,000.00	12,826.05	18,000.00	18,000.00
206-336-742.000	TESTING, REPAIR & REPLACEMENT	11,499.39	11,500.00	7,611.81	11,500.00	11,500.00
206-336-745.000	STATION TOOLS	3,215.43	2,500.00	1,156.24	2,500.00	2,500.00
206-336-746.000	FIRE FIGHTER TOOLS	3,411.23	6,400.00	6,264.25	6,400.00	6,400.00
206-336-751.000	PHONES	9,971.81	9,000.00	7,776.33	9,000.00	10,000.00
206-336-752.000	UTILITIES	11,926.34	11,000.00	8,888.40	11,000.00	12,000.00
206-336-759.000	HYDRANT MAINTENANCE	231.34	500.00		50.00	500.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	32,723.25	45,000.00	41,820.89	45,000.00	45,000.00
206-336-761.000	BOAT MAINTENANCE	5,726.22	10,000.00	5,920.36	10,000.00	10,000.00
206-336-762.000	RADIO & PAGER R&R	3,498.86	4,500.00	4,161.53	4,500.00	4,500.00
206-336-763.000	BUILDING REPAIR & MAINTENANCE	12,638.25	16,000.00	17,244.02	18,000.00	16,000.00
206-336-764.000	BUILDING SECURITY	3,384.62	7,800.00	7,384.16	7,800.00	7,800.00
206-336-767.000	DUES & SUBSCRIPTIONS	1,040.20	2,200.00	2,276.74	2,300.00	2,200.00
206-336-770.000	OFFICE EXPENSES	7,945.18	7,000.00	6,190.93	7,000.00	7,000.00
206-336-771.000	TECHNOLOGY	11,771.74	9,600.00	5,171.47	9,600.00	9,600.00
206-336-775.000	BUILDING INSPECTIONS	219.04	500.00	258.30	500.00	1,000.00
206-336-780.000	UNIFORMS	5,999.31	7,000.00	5,596.59	6,900.00	10,000.00
206-336-781.000	TURN OUT GEAR	4,999.70	8,500.00	6,302.06	8,500.00	8,500.00
206-336-785.000	EDUCATION	16,499.93	15,000.00	9,419.93	13,000.00	15,000.00
206-336-791.000	MEDICAL SUPPLY	3,330.35	6,500.00	6,513.69	6,600.00	6,500.00
206-336-795.000	FIRE PREVENTION	5,618.50	8,000.00	6,615.15	7,800.00	8,000.00
206-336-796.000	PHYSICALS	2,371.95	3,000.00	1,324.05	3,000.00	8,000.00
206-336-805.000	REGIONAL TRAINING CENTER		7,000.00	1,431.50	7,000.00	
206-336-815.000	GENERAL INSURANCE	(4,278.00)	11,337.00	7,262.00	11,337.00	20,000.00
206-336-861.000	TAX CHARGE BACK	118.34	500.00	259.94	500.00	500.00
TOTAL APPROPRIATIONS	OPERATING BUDGET	\$ 687,830.66	\$ 781,762.00	\$ 625,735.77	\$ 780,612.00	\$ 871,781.00
NET OF REVENUES/APPROPRIATIONS - FUND 206		75,332.44	(35,724.00)	143,659.82	(27,099.00)	0.00

Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2017-2018

CAPITAL BUDGET		2015-16	2016-17	2016-17	2016-17	2017-18
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/30/17	PROJECTED ACTIVITY	REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
206-000-401.000	SAUGATUCK CITY	59,066.53	48,247.40	48,247.40	48,247.40	72,170.00
206-000-402.000	SAUGATUCK TOWNSHIP	118,500.51	99,314.66	99,314.66	99,314.66	146,877.00
206-000-403.000	DOUGLAS CITY	61,186.86	50,296.94	50,296.94	50,296.94	73,902.00
206-000-565.000	FINANCE/ LOANS	200,000.00				
206-000-685.000	SALES OF ASSETS	148,500.00				
TOTAL ESTIMATED REVENUES		\$ 587,253.90	\$ 197,859.00	\$ 197,859.00	\$ 197,859.00	\$ 292,949.00
206-336-975.000	LOAN PAYMENT	86,704.50	42,063.00	42,062.92	42,063.00	42,100.00
206-336-980.000	SMALL CAPITAL	50,803.32	53,450.00	46,979.10	53,450.00	24,000.00
206-336-985.000	LONG TERM CAPITAL	530,566.47	173,583.00	161,531.55	173,583.00	175,000.00
206-336-986.000	CAPITAL FUND TRANSFER					51,849.00
TOTAL APPROPRIATIONS CAPITAL BUDGET		\$ 668,074.29	\$ 269,096.00	\$ 250,573.57	\$ 269,096.00	\$ 292,949.00

Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2017-2018

Trend 2004-2016

Call Volume Trends:

- 14% decrease in Fire Calls
- 75% increase in Total Calls
- 86% increase in Emergency Medical Service Calls
- 282% increase in Other Calls

Year	Fire Calls	EMS Calls	Other Calls	Total Calls	Total Calls %
2004	37	388	74	499	—
2005	67	411	78	556	11.42
2006	44	408	75	527	-5.21
2007	56	413	90	559	6.07
2008	34	402	122	558	-0.17
2009	30	441	121	592	6.09
2010	38	465	108	611	3.2
2011	24	485	133	642	5.07
2012	54	521	158	733	14.17
2013	36	506	148	690	-5.86
2014	31	565	149	745	7.97
2015	31	522	230	783	5.10
2016	32	560	283	875	11.75

Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2017-2018



**Thank you for your support!
STFD Personnel**

